



## Village Board of Trustees Agenda

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Sandra "Sandy" Frum Board Room  
1225 Cedar Lane Northbrook, IL 60062  
Tuesday, January 13, 2026

**7:30 PM**

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MINUTES APPROVAL**

A. December 9, 2025 Regular Board Meeting Minutes for Approval

- 4. PUBLIC COMMENT TIME**

This agenda item is reserved for members of the public who desire to address the Village Board on a topic that is within purview and jurisdiction of the Village Board, but that is not listed in another location on the agenda. If you would like to speak about a matter that is listed on the agenda, we ask that you wait until that agenda item is called, and we will give you an opportunity to speak then. If your matter is on the "Consent Agenda", please let us know if you would like us to remove that matter so that you can speak about it.

Anyone desiring to speak should fill out a written speaker form (located in the back of the Board Room) and submit it to the Village Clerk. "Public Comment Time" is not a forum for open dialogue or engagement with members of the Village Board.

Rather, it is intended as an opportunity for you to make comments to the Village Board. While the Village Board will not immediately respond to public comments at this meeting, or engage in a back and forth discussion during the meeting, please be assured that the Board is actively listening to all comments, thoughts, and suggestions.

All speakers will be limited to a total of three minutes. We request that everyone be respectful, civil, and non-repetitive; and we ask that members of the audience refrain from applauding or making any other comments during or after any speaker. Thank you for your understanding and taking the time to contribute to the success of our community.

- 5. MANAGER'S REPORT**

A. Notice of receipt of application, waiver of preliminary review, and assignment to the Plan Commission to conduct a public hearing for Annexation, Rezoning, and additional relief to accommodate a new parking lot configuration and bus loading area for Wood Oaks Jr. High School at 1250-1390 Sanders Road

*This is an informational notice for an application and waiver of preliminary review for the Village by Northbrook School District 27 for the property at 1250 - 1390 Sanders Road. Following Village staff review, this application may be noticed for a Public Hearing before the Plan Commission as early as February 2026.*

B. Notice of receipt of application, waiver of preliminary review, and assignment to the Plan Commission to conduct a public hearing for special permit for Amusement and Recreation Services, more than 2,500 square feet in C-2 Neighborhood Commercial District for an indoor golf training facility at 875 Sanders Road

*This is an informational notice that an application has been filed with the Village by the potential lessee of 875 Sanders Road. Consistent with the provisions in the Zoning Code, the applicant has waived preliminary review and the*

*application will go directly to staff review, followed by notice for a Public Hearing before the Plan Commission which is expected as early as February 2026.*

- C. Weekly Village Manager Reports
  - Week Ending December 12
  - Week Ending December 19
  - Week Ending January 2
  - Week Ending January 9

## **6. WARRANT LIST**

- A. Review and Approval of Escrow Deposits/Performance Bond Refunds Processed Between December 1, 2025 - December 15, 2025
- B. Review and Approval of Payments Processed Between December 1, 2025 - December 15, 2025
- C. Review and Approval of Escrow Deposits/Performance Bond Refunds Processed Between December 16, 2025 - December 31, 2025
- D. Review and Approval of Payments Processed Between December 16, 2025 - December 31, 2025

## **7. PRESIDENT'S REPORT**

Community Moment

- A. Appointment of Judy Hughes as Member Emeritus on the Ad Hoc 125th Anniversary Commission

## **8. CONSENT AGENDA**

The matters listed for consideration on the Consent Agenda are matters that appear to have the unanimous support of the Board of Trustees. The Village President will review, designate the resolution or ordinance number for passage and then inquire if any member of the Board or member of the public objects to any item on the Consent Agenda. If any objections are raised, the matter will be removed from the Consent Agenda and relocated to a location on this agenda for consideration during the appropriate Board Committee report. If no objection is voiced, the Village President will request a motion and second for passage of all items listed. The resultant roll call vote on the Consent Agenda will be applicable to each individual agenda item.

- A. [A Resolution Approving the Annual Maintenance and Subscription Renewals for a Cybersecurity System from Heartland Business Systems](#)  
*This Resolution approves the renewal of annual maintenance and subscription services for a cybersecurity system from Heartland Business Systems.*
- B. [A Resolution Approving the Purchase of an Upgrade to the Existing Village Facility Camera System from Video and Sound Service, Inc](#)  
*This Resolution approves the purchase of upgrades to the existing Village facility camera system, replacing old, unsupported cameras.*
- C. [An Ordinance Amending Section 27-63 of Chapter 27 of the Northbrook Municipal Code, as Amended, Regarding Water Bills](#)  
*As discussed at the December 9, 2025 Committee of the Whole meeting, an ordinance has been prepared to increase the maximum amount a water utility account balance may be waived in limited circumstances.*
- D. [An Ordinance Requiring Commonwealth Edison Company to Relocate Existing Electrical Distribution Lines and Appurtenant Facilities Generally Located on 820 Dundee Road \(the Project Area\) Northbrook, Illinois in Accordance with](#)

Rider LGC, Local Government Compliance Adjustment, as Approved by the Illinois Commerce Commission and Approving the Agreement for the Relocation Work

*As part of the construction of a new Fire Station 11 it is necessary to relocate existing ComEd electrical distribution lines.*

- E. [A Resolution Approving an Agreement for Generator Maintenance and Emergency Repairs with Midwest Power Industry, Inc. of Ringwood, Illinois](#)  
*The Public Works Department maintains emergency generators at Village-owned facilities, including sewer lift stations, and uses contractual assistance for the specialized periodic maintenance of the generators to ensure their reliable operation during power outages.*
- F. [A Resolution to Approve a Calendar Year 2026 Contribution in the Amount of \\$1,200,000 to the Intergovernmental Risk Management Agency](#)  
*The Village has been a member of the Intergovernmental Risk Management Agency (IRMA) since 2005, a member-owned, self governed public risk pool and provides the Village with cost stability, comprehensive risk management, and loss control training.*
- G. [A Resolution Approving a Transferee Assumption Agreement for The Reserve at the Brook Residential Planned Development at 3700 Dundee Road](#)  
*On July 8, 2025, the Village approved a Subdivision and Development Agreement for a residential townhome development. The original applicant is transferring the approved development in its entirety to Pulte Home Company, LLC.*
- H. Motion to Approve the November 11, 2025 Closed Session Minutes held during the Committee of the Whole of the Village Board

## **9. ADMINISTRATION AND FINANCE**

## **10. PLANNING AND ECONOMIC DEVELOPMENT**

- A. [A Public Hearing for a Special Permit at 3323 Walters Avenue for an Electronic Message Board Ground Sign for the Northbrook Park District](#)  
*The Northbrook Park District requests a special permit approval for an electronic message board ground sign for Northbrook Community Center (Leisure Center) requiring a public hearing.*
- B. [An Ordinance Granting A Special Permit for A Ground Sign With An Electronic Message Board In The IB District \(Northbrook Community Center - 3323 Walters Avenue\) \(Docket No. D-25-17\)](#)  
*Northbrook Park District has requested a Special Permit for an electronic message board as part of a ground sign.*
- C. [Presentation on a Preliminary Review of a Request for a Cook County Class 6B for the Property Located at 2525 Shermer Road](#)  
*This is a preliminary review of an application for a Cook County Class 6B at 2525 Shermer Road in the I-2 Light Industrial District for Orest Express Inc. The Preliminary Review by the Village Board is a conceptual review for the Village Board to provide non-binding comments on a proposal prior to the applicant*

*submitting to the Village a detailed application.*

**11. COMMUNITY AND SUSTAINABILITY**

**12. HOUSING**

**13. LABOR RELATIONS**

**14. PUBLIC WORKS AND FACILITIES**

- A. [\*An Ordinance Amending the Annual Fee Ordinance of the Village of Northbrook to Prohibit the Establishment or Use of Groundwater Wells at 1901 Cherry Lane\*](#)  
*The property owner has requested an amendment to the Annual Fee Ordinance instituting a Limited Groundwater Use Ordinance in order to obtain a No Further Remediation Letter (NFR Letter) from the Illinois Environmental Protection Agency.*

**15. PUBLIC SAFETY**

**16. COMMUNICATIONS AND OUTREACH**

**17. REMARKS FOR THE GOOD OF THE ORDER**

**18. CLOSED SESSION**

**19. ADJOURN**

The Village of Northbrook is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are requested to promptly contact the Village of Northbrook at (847) 272-5050, or the Illinois Relay Center at (800) 526-0844, to allow the Village of Northbrook to make reasonable accommodations for those persons.